

## **XII SPANISH CONGRESS OF SOCIOLOGY GUIDELINES FOR PARTICIPATION**

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Participants must submit their abstract and full text proposals to the research committee or working group where they want to make a contribution. It is advised to look up the Research Committees section on the website of the FES, and also enter the “News” section of each group to know if specific subjects or guidelines have been established for the sessions.

Only the texts provided through the congress’ web application will be accepted.

☐ Proposals by more than one author must indicate the **corresponding author** (*autor de contacto*), regardless of the order of authorship. The corresponding author will be the contact to the congress’ organization and the only person allowed to make modifications in the web application. A corresponding author may submit **up to two contributions**. There is no limit of contributions in terms of co-authorship.

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The type of presentation will be decided by the coordinators of the research committee or working groups, after evaluation and acceptance of the abstracts and the full texts submitted. The coordinators will also decide what proposals will be accepted as **main oral presentation** (due to its quality or approach), **oral presentation** or **poster presentation**; they are also responsible for deciding the format of the sessions, the time allocated to presentation and discussion, and the possible participation of discussants and rapporteurs.

The corresponding author must be registered in the Congress in order to appear on the programme.

All contact authors and coauthors will receive a certificate of their presentations through the web system, provided they were previously registered in the Congress.

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The full texts will be available temporarily for consultation on the web site of the XII Congress. After the Congress, all corresponding authors will be allowed to withdraw their full texts in order to fulfil the requirements of exclusivity of scientific journals.

☐ Key dates

Submission of abstracts: from **November 20<sup>th</sup>, 2015 to February 20<sup>th</sup>, 2016**

Confirmation of acceptance of abstracts: **March 20<sup>th</sup>, 2016**

Submission of full texts: from **March 20<sup>th</sup>, 2016 to May 4<sup>th</sup>, 2016**

Confirmation of acceptance of full texts: **June 4<sup>th</sup>, 2016**

Publication of the programme: **June 7<sup>th</sup>, 2016**

### **Format for abstracts:**

Maximum of 400 words, in the following format:

In **empirical** studies, the abstract should contain the following fields: research topic and hypothesis; description of the data and methodology of observation and analysis; main results; main conclusions.

In **theoretical** works, the abstract shall include the following: study topic or starting assumptions; detailed outline of the argument followed; main conclusions. □

## **Format for full text communications:**

The **first page** of the text should include the following information in this order: title (uppercase), author(s) name, contact details of the author and other authors (optional), abstract and five keywords.

**Acknowledgements** and references to research funding on which the published work is based will be included on the first page of the article in a separate paragraph.

The texts will be presented in **Word format**, 1,5 line spacing, with a Times New Roman font, size 12.

Maximum length of **10,000 words** including tables, figures, footnotes and references.

All **tables and graphs** will be numbered correctly (Roman numerals for tables and Arabic numerals for graphs) and inserted in place in the main body of the text.

**Footnotes** should be kept to a minimum and numbered consecutively with Arabic number format.

**References** should be cited in the text, noting in parentheses the surname of the author/s, year of publication and, where appropriate, the page. Examples: (Simon, 1945), (Leiter and Maslach, 1998), (Kahneman et al., 1991). If the author's name or date appear as part of the narrative, cite only missing information in parentheses. E.g. Simon (1945) argued that...

Complete references will be inserted at the end of the text following the alphabetical order of the authors, and with the exception of books, they will indicate the first and last pages. Its structure must be as follows:

**Books:** Thomas, W. I., Znaniecki, F. (1984). *The Polish Peasant in Europe and America*. Chicago: University of Illinois Press.

### **Journal article:**

#### **Single author:**

Ku, G. (2008). Learning to de-escalate: The effects of regret in escalation of commitment. *Organizational Behavior and Human Decision Processes*, 105 (2), 221-232.

#### **Two authors:**

Knights, D., Willmott, H. (1989). Power and subjectivity at work: From degradation to subjugation in social relations. *Sociology*, 23 (4), 535-558.

#### **More than two authors:**

Van Vugt, M., Hogan, R., Kaiser, R. B. (2008). Leadership, followership, and evolution: Some lessons from the past. *American Psychologist*, 63 (3), 182-196.

#### **Book chapter:**

Labajo, J. (2003). Body and voice: The construction of gender in flamenco. In T. Magrini (Ed.), *Music and gender: perspectives from the Mediterranean* (pp. 67-86). Chicago, IL: University of Chicago Press.

**Internet references:**

Spencer, H. (2001). The Sociology of Herbert Spencer (online). <http://www.spencer/info/sociology/opus5.pdf>, date of access April 1<sup>st</sup> of 2011.

**Posters format**

Authors can directly request the submission of a presentation in poster format, and send the file with the full poster through the congress web system taking into account the same deadlines set for communications (when the full text submission process is open). Posters must fit the following size: 120 cm high by 100 cm wide. Rules for designing posters are available in the following link:

<http://www.fes-sociologia.com/files/congress/11/posters.pdf>

The **conference programme** will be published on the website on June 7<sup>th</sup>, 2016. This programme will only include those proposals that follow these rules for participation and whose authors have registered to Congress before that date.